



## DECONSTRUCTION – JOB POSTING – WAREHOUSE REUSE ASSOCIATE-RECLAIMED LUMBER WAREHOUSE

**WE ARE LOOKING FOR A WAREHOUSE REUSE ASSOCIATE**

**POSITION TITLE: WAREHOUSE REUSE ASSOCIATE**

- Are you a self-driven, organized, and detail-oriented person who loves reclaimed material?
- Do you thrive in an ever-changing work environment?
- Would you like to join a team that values honesty, professionalism, and accountability?

If you answered “YES” to the above, read on!



### **COMPANY:**

We take a surgical approach to demolition in order to salvage and recycle building materials. We dismantle and divert full houses, kitchens/baths, garages, and commercial spaces from the landfill. Oftentimes, we salvage the material and bring it back to our reclaimed material warehouse to resell it. At our warehouse, we're passionate about sustainability and giving new life to old materials.

We're looking for a Warehouse Retail Assistant to join our team part-time. This role involves receiving, organizing, and selling reclaimed materials and keeping our warehouse efficient and customer-ready. You'll be responsible for managing inventory, working with customers, and driving a forklift to move and bundle materials, all while maintaining an organized and safe space.



#### POSITION TYPE:

**Hours:** Three 9-hour shifts per week (Mondays and Tuesdays working alone, one additional day Wednesday–Saturday with team support)

**Location:** 6800 A East 53rd Pl Commerce City, CO 80022

**Pay Rate:** \$22-\$25/hr

#### RESPONSIBILITIES:

- **Inventory and Organization:** Receive incoming reclaimed materials, inspect quality, and accurately record inventory while organizing the warehouse for efficiency and accessibility.
- **Customer Service & Sales:** Assist customers in locating and selecting materials, providing friendly, knowledgeable service about reclaimed lumber and other salvaged items.
- **Forklift Operation:** Safely operate a forklift to transport, bundle, and organize materials within the warehouse.
- **Cash Handling & Transactions:** Process sales accurately, handle cash responsibly, and maintain up-to-date sales records.
- **Online Listings Management:** Post and maintain materials on online sales platforms with clear descriptions, accurate pricing, and timely updates.
- **Safety & Cleanliness:** Ensure a safe, clean workspace, proactively following all warehouse safety protocols.
- **Communication & Collaboration:** Work independently on assigned days and collaborate with team members on shared responsibilities and inventory updates. Proactive communication skills are key!

--Include the word "Reclaimed" either on the email subject or on your direct message in Indeed.

#### SCHEDULE:

- **Mondays & Tuesdays:** Work independently; manage daily responsibilities solo.
- **One additional day (Wednesday–Saturday):** Work alongside another team member, supporting collaborative warehouse tasks.

#### REQUIREMENTS:



- **Self-Driven and Proactive:** Takes initiative, works independently, and anticipates warehouse needs.
- **Organized and Detail-Oriented:** Manages inventory with precision, keeps detailed records, and maintains a well-structured workspace.
- **Customer Focused:** Personable and engaging with customers, enjoys working with people, and is enthusiastic about sustainable building practices.
- **Forklift Operation:** Previous experience driving a forklift or a willingness to be trained.
- **Cash Handling:** Comfortable handling cash and accurately processing transactions.
- **Computer Skills:** Overall computer fluency, including but not limited to: Google Suite, Point of Sale (POS) Systems, Social Media, Outlook, etc. Using both computers, tablets, and mobile devices.
- **Adaptable and Reliable:** Flexible in a fast-paced environment and dependable with assigned responsibilities.
- **Interest in Sustainability and Reclaimed Materials:** Passion for sustainable construction and eco-friendly practices.
- **Strong Communicator:** Effective verbal communication skills; Spanish is a bonus but not required.
- **Physical Abilities:** Be able to lift up to 50 lbs, stand for extended periods, and work comfortably in a warehouse environment.

#### APPLICATION:

If you're passionate about sustainable materials, enjoy working independently, and want to contribute to a team that values sustainability, honesty, and accountability, we'd love to hear from you! Email your application and resume to [anna@perksdeconstruction.com](mailto:anna@perksdeconstruction.com), and let us know why you think you'd be a great fit for our team! You can send a message via Indeed.